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~~CONFIDENTIAL~~
Office Memorandum • UNITED STATES GOVERNMENTTO : Chief, ~~Services~~ Division

DATE: 11 October 1949

25X1A9a FROM : [REDACTED] *AS*

SUBJECT: Report of Operations by the General Services Branch during the month of September 1949.

Volume:

- a. Requests for services on hand prior to September 4
- b. Requests for services received in writing during September 201
- c. 1. Orders submitted to GSA chargeable to quarterly encumbrance. 76
 - 2. Special orders submitted to GSA not chargeable to quarterly encumbrance. \$135430.00 28
 - 3. Orders submitted to GSA nonreimbursable 67
 - 4. Approximately 1400 phone calls received during September.
- d. Space moves during September 19
 - Total personnel moved 224
 - Equipment moves 29
 - Man hours worked by GSA 1152
 - Estimated cost \$1,694.60
- e. Requests for services on hand September 30. 29
- f. Reimbursement to GSA for regular assigned laborers to warehouse. 5108 man hours \$7,399.20
- g. Protective Services (GSA Guards)
 - Reimbursable Posts - \$34,382.00 76
 - Non-reimbursable Posts 26
- h. Monies paid to GSA during month of September
 - GSA Guards None
 - GSA Laborers and trucks None
 - Alterations and Installations None
 - Miscellaneous None
- i. Problems: None

Attachment